

Policy Number: 4-104	Policy Name: Procedure for Setting Tuition and Fees
Policy Revision Dates: 11/2018, 04/11, 8/2006, 1/03, 4/02, 3/01, 1/96, 3/95, 12/90, 2/90, 2/88, 12/87, 1/84	Page 1

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- A. Procedures for setting all tuition and academic fees that require board approval
1. At least one week prior to any board meeting at which the board is asked to approve any increase in tuition or academic fees, the Board will conduct at least one public hearing on proposed increases broadcast through a multi-site video conference to at least one location at each Arizona university and other locations throughout Arizona.
 2. At least ten days prior to the public hearing, a notice of the date, time and location of the hearing will be published in general circulation newspapers in Maricopa, Coconino and Pima counties as required by statute. Notice will also be posted on the board's website.
 3. At least ten days prior to the public hearing, each university will publicly disclose recommended increases to any tuition or academic fee.
 4. Any final board action setting tuition or academic fees must be taken by roll call vote.
 5. After final board action, the board and each university shall make a public disclosure of any changes in tuition or academic fees.