



Vice President, Finance and Administration

The Arizona Board of Regents (board) is seeking a financial executive to support the board's oversight and governance of the Arizona University System financial, resource management and accountability functions.

The board serves as a single governing body for Arizona's three public institutions: Arizona State University, Northern Arizona University, and University of Arizona. The Vice President, Finance and Administration position serves as the board counterpart to the university Chief Financial Officers, works in collaboration with senior university officials and has responsibility for executing the board's financial oversight and accountability mechanisms.

Duties for this position include:

- Work directly with the board, board executive director, and senior university representatives on business and finance issues such as budget adoption, financial reporting, and tuition and fee setting;
- Develop financial policies and procedures for the Arizona University System.
- Serve as principal board officer for issues related to university audit, ERM, strategic and business planning and university finances;
- Serve as principal board officer for various board committees;
- Administer or participate in special projects as directed by the Board Executive Director;
- Monitor the financial condition of the board and universities, coordinates system-wide analyses of complex financial issues;
- Advise and assists in the development, maintenance, and implementation of the Regents' and universities' long-range business and strategic plans;
- Lead a team responsible for analyzing and reporting on university and board financial affairs and makes recommendations for improvements;
- Serve as principle board officer for all capital projects;
- Serve as an appropriate liaison with various state and national organizations as assigned by the Board Executive Director;
- Develop a collaborative team with the University Chief Financial Officers and supports the university staff in achieving their missions and individual goals; and
- Other duties as assigned.



Minimum qualifications include a bachelor's degree in business, finance, policy analysis or related field plus ten years progressively responsible experience in public or business administration or any equivalent combination of experience and/or education from which comparable knowledge, skill, and abilities have been achieved.

Advanced degree and higher education experience is preferred. University finance or accounting background desirable. Demonstrated leadership capabilities. Strong written and oral communication skills. Ability to work in a team environment.

Send cover letter, resume, names and telephone numbers of three work-related references to: hr@azregents.edu or ABOR • 2700 North Central, Suite 400 • Phoenix, Arizona 85004. The review of applicants will begin June 13, 2022 and will continue until filled.

The Arizona Board of Regents is an equal employment opportunity and affirmative action employer.